

Noble Productions

Finals

Clients Names: _____

Guest of Honor: _____

Date of Event: _____ / _____ / _____ Time of Event: _____

Total # of guests: _____ # of Adults: _____ # of children: _____

Name of venue: _____

Location of venue: _____

Banquet Manager/ Maître D: _____

Event Planner: _____

Have you confirmed what time we can begin setup? _____

Music for cocktail? _____ Time/Location: _____

Musical preference: _____

Reception start time: _____ Time/Location: _____

Will there be any additional entertainment performing? _____

If yes, what type of act and when are they contracted to begin? _____

Will dinner be sit down or buffet? _____ Viennese Hour or Dessert hour? _____

Introductions: 1. _____ Song: _____

2. _____ Song: _____

3. _____ Song: _____

4. _____ Song: _____

5. _____ Song: _____

Candle Lighting Ceremony: YES NO Performed by: _____

Total # of Candles: _____

Toast: YES NO Performed by: _____

First Dance: YES NO Accompanies by: _____

Name of song: _____ Artist: _____

Montage YES NO Pictures are: DIGITAL HARD COPIES

Musical Selections: _____

Other Speeches (if any): _____

Special Announcements: _____

Notes and requests: _____

Final Balance: _____

Overall Music Mix

At Noble Productions, your opinion is very important to us. We want you to use the space below to tell us your likes, dislikes and the overall mood and atmosphere you would like to achieve at your affair. With your ideas and our years of experience, we will put together an exciting and memorable affair your guests will enjoy. All we ask however, is that you allow our DJ and MC to use their professional discretion in how to place your musical selections to have the most successful response.

What type of music mix would you like to have played at your affair?

(Please check all that apply)

70's Disco	Funk	Top 40	Rock	Jazz
80's Dance	Motown	House	Reggae	R&B
90's	Soul	Hip-Hop	Freestyle	Latin

Other _____

What are your MUST PLAYS?

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

Who are your favorite artists?

1. _____	4. _____
2. _____	5. _____
3. _____	6. _____

What are your DO NOT PLAYS?

1. _____	4. _____
2. _____	5. _____
3. _____	6. _____

OTHER

Please use this area to expand on musical selections made above

NOBLE PRODUCTIONS

MONTAGE REQUIREMENTS

Please use the following guidelines when preparing your montage

- 100 pictures and/or videos (**No more than FIVE 20 second videos**)
 - **Acceptable file types: .JPG, .PNG, .PDF, .MP4, .MOV, .AVI**
 - **Any additional files will incur an added cost (\$2.00 PER PICTURE & \$10.00 PER VIDEO)**
- All files saved to a folder named in the follow manner:
 - **Date of Event – Guest/s of Honor - Montage**
- All renamed and numbered in the order of your choosing
 - **Ex: 1, 2, 3, 4, 4A, 4B, 5, etc.**
 - **If no preference, files will be arranged chronologically to the best of our ability**
- Once completed, please share folder with the following email addresses:
 - demerson07@yahoo.com
 - mcphilnoble@yahoo.com
- Sharing Methods:
 - **Dropbox, WeTransfer, iCloud Drive, Google Drive, Microsoft OneDrive**
 - **TEXT MESSAGES AND SCREENSHOTS WILL NOT BE ACCEPTED**
- Please provide the Name of Song and Artist if you have specific requests
- A preview of your montage will be made available 2 weeks prior to your event
 - **Client is allowed up to 2 revisions and will be completed 1 week prior to the event**

***Please call us at 732-972-6944 if you have any further questions**

ALL FILES MUST BE RECEIVED 1 MONTH PRIOR TO YOUR EVENT